

How & Why You Should

RECORD AND POST ALL LECTURES TO CANVAS

Even with the switch from all remote courses to hybrid, or fully in-person classes, **Dr. Daniel Collins** (Senior Lecturer, Chemistry, and an ACUE-credentialed faculty member) has seen the **benefit and impact on student comprehension** from **recording and posting all lectures to Canvas**. Dr. Collins emphasizes that the advantages of the recorded lectures include students **reviewing course material as a study guide**, helping students who might have **missed certain learning outcomes in the lecture to have the ability to review** them or rework examples, and it is a **minimal effort opportunity** for educators to help reinforce learning. The steps below detail **how to** record and post a lecture to Canvas.

Sign Into Zoom

Before starting the lecture, sign in to your Zoom account and start a new meeting.



Connect a Microphone & Hit Record

Make sure you connect a microphone for recording purposes, this will make sure the audio is clear.



Record to the Cloud

Next, click "Record to the Cloud" and start lecture. The recording will be rendered and saved on the cloud.



End the Recording & Wait for the Emailed Link

End the recording once the lecture is complete. Next, Zoom will email you with a link to the complete video recording.



Post the Link to Canvas

Launch Canvas and post the link via "External Link".

