Nomination Information Sheet

Nominee
Name: ________________________________
Title: ________________________________
Email: ______________________________
Department: _________________________

Nominee’s Department Head
Name: ________________________________
Title: ________________________________
Email: ______________________________

Nominator(s)
Name: ________________________________
Title: ________________________________
Email: ______________________________

2nd Nominator, if there is one or more nominators
Name: ________________________________
Title: ________________________________
Email: ______________________________

Letters of Recommendations
Name: ________________________________
Title: ________________________________
Email: ______________________________
Department: _________________________

Name: ________________________________
Title: ________________________________
Email: ______________________________
Department: _________________________

Name: ________________________________
Title: ________________________________
Email: ______________________________
Department: _________________________

Name: ________________________________
Title: ________________________________
Email: ______________________________
Department: _________________________

2023-2024
# Table of Contents

1. Department Nomination Letter  
2. Teaching CV  
3. Exemplar Course Syllabus  
4. Letters of Recommendation
Department Nomination Letter
(limited to 2 pages)
Teaching CV
(see template)
Exemplar Course Syllabus
Letter of Recommendation
Student or Former Student (required)
Letter of Recommendation

Colleague (required)
Letter of Recommendation
Other Source (optional)