

**Mary A. Mailler**

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Cell Phone: 918-510-9323

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**Education****MEd in Education Instructional Technology**

Texas Tech University, Conferred 2024

**cPhD in Art Critical Theory**

Texas Tech University, Admitted to Candidacy 2019

**MFA in Intermedia**

University of Maine, Conferred 2015

**MS in Communications and Information Management**

Bay Path College, Conferred 2002

**BS in Legal Studies**

Bay Path College, Conferred 1999

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**Certificates**

- Graduate Certificate in eLearning and Online Teaching (EDIT), Conferred 2022
  - Graduate Certificate in Geospatial Information Systems Technologies (GIST), Texas Tech University, Conferred 2019
  - Certificate in Visual Communications, University of Tulsa, Conferred 2011
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**Teaching Experience****George Mason University**

- **Writing (Upper Level)**, Spring 2022  
Responsibilities: Lecturing, tutoring, grading essays, writing discussion questions, test-monitoring.
- **New Media**, Fall 2021  
Responsibilities: Lecturing, tutoring, grading essays, writing discussion questions, test-monitoring.

## Texas Tech University

- **Art History Survey I**  
Spring 2015, Fall 2016, Spring 2016
  - **Art History Survey II (TA)**  
Spring Semester 2020
  - **Art Appreciation**  
Fall 2015, Fall 2016  
Responsibilities: Lecturing, tutoring, grading, writing discussion questions, test monitoring.
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## Technical and Media Skills

- **ADA Compliance:** Universal Design, Document Remediation
  - **LMS Proficiency:** Blackboard, Kaltura, Canvas, Moodle, Sakai, VoiceThread
  - **Geospatial Tools:** ArcGIS, ArcMap
  - **Multimedia:** AV Production, Editing, Canva
  - **Web Development:** HTML, CSS, WordPress, WIX
  - **V-Conferencing:** Zoom, Skype
  - **Content Marketing:** Writing, SEO, Google Analytics
  - **Project Management:** Trello, Astra Schedule
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## Professional Experience

### Program Specialist

Texas A&M, Center for Teaching Excellence

June 2024 – Present

- Manage communications and calendaring, oversee web content, copy editing, and layout design.
- Coordinate student assistants and manage help requests.

### **Program Manager, Distance Learning**

TTI Whitacre College of Engineering

August 2022 – June 2024

- Managed AV systems, course recordings, and undergraduate TA training.
- Provided equipment training for professors.

### **Instructional Designer**

TTUHSC Student Disability Services

April 2021 – August 2022

- Ensured ADA compliance for AV and text files, managed website content, and provided faculty training.

### **Multimedia Specialist**

TTU Medieval & Renaissance Studies Center (Contract)

2021-22 School Year

- Managed web design and social media content; developed newsletters.

### **Senior Specialist**

TTUHSC Preston Smith Library of the Health Sciences

June 2020 – April 2021

- Edited AV instructional files for ADA compliance, managed media layout, and tracked data metrics.

### **Research Assistant**

Texas Tech University, School of Art

Fall 2015 – Spring 2018, Fall 2019

- Developed communication strategies and marketing materials, assisted faculty and students with media requests.

### **Research Assistant**

Communications Media Lab, University of Maine

Sept 2013 – Fall 2015

- Assisted with media equipment and technical support.

### **Graphic Artist / Marketing Communications**

Automatic Distributors

2011 – 2013

- Designed marketing materials for B2B communications.

### **Admin II (Promotions and Marketing)**

University of Tulsa

2009 – 2011

- Managed marketing and promotional initiatives for the Division of Lifelong Learning.
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### **Awards and Grants**

- JT Margaret Talkington Fellowship Recipient: 2016, 2017, 2018
  - H Jones Art Talent VA Scholarship: 2016, 2020
  - University of Maine, The Intermedia MFA Grant: 2014
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### **Professional Memberships and Committee Service**

- **SAA (Society of American Archaeologists)**, Session Chair 2020 Conference
- Volunteer Doctoral Student Representative, TTU Library Student Advisory Board, 2019-2020
- Elected Graduate Student Representative, TTU Graduate Rep and Advisor to SOA Dean, 2018-2019
- Appointed Doctoral Student Representative, TTU SOA Committee on Academic Programs, 2019-2020
- Member of IAAP (Int'l Association of Accessibility Professionals) since 2020
- Member of CAA (College Arts Association) since 2018