

# Graduate Teaching Consultant Application

Date: \_\_\_\_\_

Name: Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

UIN: \_\_\_\_\_

E-mailaddress: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

NOTE:  
 Prior to completing this form, please read the Graduate Teaching Consultant (GTC) Position Description on the last page and ensure that you will accept the "Roles and Expectations" if selected and that you meet the criteria listed in the "Selection Process" section.

**CENTER FOR TEACHING EXCELLENCE** TEXAS A&M UNIVERSITY

Center for Teaching Excellence  
 4246 TAMU  
 College Station, Texas  
 77843-4246  
 Phone: 979-845-8392  
 Fax: 979-845-9242  
<http://cte.tamu.edu>

What degree are you seeking?  Masters  Doctorate

Anticipated graduation date: \_\_\_\_\_  
 Discipline? \_\_\_\_\_

How many semesters of teaching experience do you have at Texas A&M? \_\_\_\_\_

TAMU Teaching Experience -In this section, please list all courses taught and responsibilities for each.

(1) Course Name and Number: \_\_\_\_\_

Describe your responsibilities.

(2) Course Name and Number: \_\_\_\_\_

Describe your responsibilities.

(3) Course Name and Number:

Describe your responsibilities.

(4) Course Name and Number:

Describe your responsibilities.

Share teaching experiences  
outside of Texas A&M, if any.

Describe your best qualities as  
a teacher.

Share your limitations as a teacher.

Describe your personal philosophy towards teaching and the teacher-student relationship.

Will you teach a course this summer?

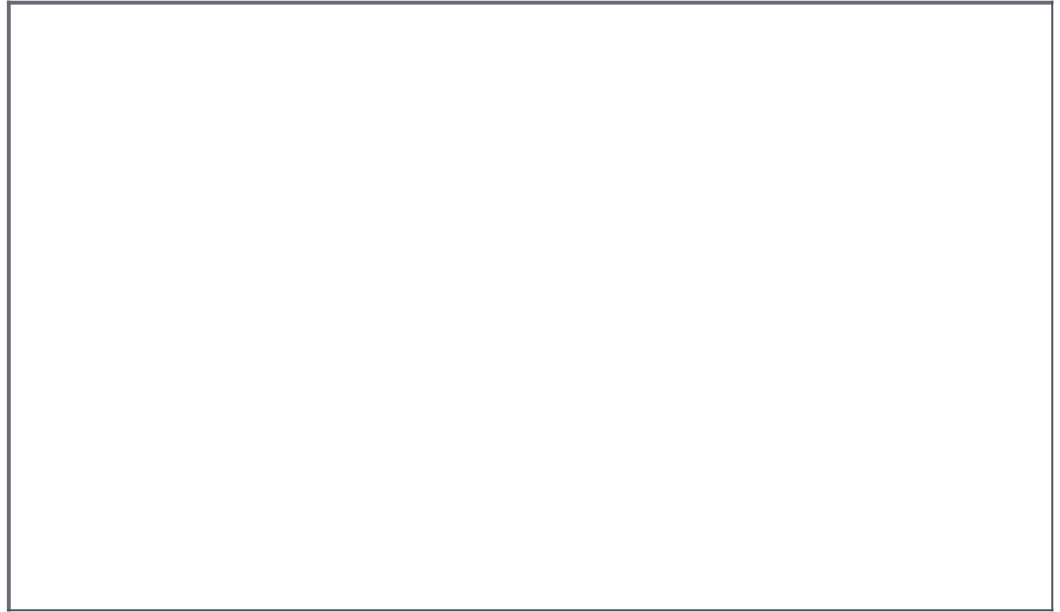
No  Yes

If yes, please share what term you will teach.

Summer I  Summer II  Summer I and II

Why do you want to serve as a Graduate Teaching Consultant? Please use 60 words or less.

Have you participated in one or more of the following programs and activities (i.e., Academy for Future Faculty (AFF), formerly Graduate Teaching Academy; Teaching-as-Research (TAR) Fellow; CIRTLCast; CIRTLOnline Course; STEM Professional Development in Teaching)? Please list.



If you would like to include any artifacts related to your teaching (videos, pictures, lesson plans, evaluations, etc.) to be considered with your application, please send them to [CTE@tamu.edu](mailto:CTE@tamu.edu) or bring them by the Center for Teaching Excellence located on the 2nd floor of the YMCA building (979-845-8392).

# Graduate Teaching Consultant Position Description

Center for Teaching Excellence (CTE)  
Texas A&M University

## Position Description:

Graduate Teaching Consultants (GTC) work with CTE Staff to support the professional development in teaching of graduate students and to enhance the learning experiences of undergraduate students. The GTC Program is designed to:

1. Support graduate students in their roles as Teaching Assistants (TAs)
2. Consult with teaching assistants to help them strengthen their teaching and students' learning
3. Conduct classroom observations and provide feedback
4. Demonstrate and share effective practices
5. Develop and/or conduct interactive workshops and presentations

## *Roles and Expectations:*

*GTCs serve as instructional coaches and peer mentors to TAs across campus. To ensure the participation supports their professional development in teaching, including opportunities for engagement in enhanced teaching experiences, GTCs will:*

1. *Maintain a minimum semester and cumulative grade point average {GPA} of 3.0 or higher*
2. *Preferred: Have at least one full year (fall and spring semesters) remaining before finishing their degree*
3. *Attend periodic CTE and external professional development seminars, workshops, and conferences, etc.*
4. *Attend periodic CTE meetings*
5. *Plan and deliver periodic workshops and special programs on teaching and learning*
6. *Participate in the fall and spring semester TA Training and TA Mentor Training Meetings*
7. *Interact regularly and frequently with the Instructional Consultant for Graduate Student Professional Development in Teaching*
8. *Demonstrate appropriate consultant behaviors to the satisfaction of the CTE.*
9. *Complete ten {10} hours of service a month to the CTE related to the aforementioned roles and expectations.*

## *Selection Process:*

*GTCs have a very important role and are instrumental to the success of the Graduate Teaching Consultant Program. GTCs are selected on the basis of the following criteria:*

- Completion of the Graduate Teaching Consultant Application
- Graduate level classification
- Pedagogy: Disciplinary competencies
- Applicable experience as approved by the CTE
- Passion for student learning and expressed enjoyment of teaching
- Desire to serve as a consultant to graduate students in the field of teaching
- Presence of personal management skills
- Ability to communicate effectively with peers
- Openness to discussion
- Free from academic and/or disciplinary probation
- Availability

GTCs are employed on a semester-by-semester basis. GTC will be paid \$17/hr, from which payroll taxes will be deducted.

*To Apply: Please complete the attached Graduate Teaching Consultant Application. After you have completed it, save a copy to your desktop, and hit the "Submit by Email" button. You may also send your applications to [cte@tamu.edu](mailto:cte@tamu.edu). We look forward to receiving your application.*